

# BRIDGEND COUNTY BOROUGH COUNCIL

## REPORT TO THE TOWN & COMMUNITY COUNCIL FORUM

16 OCTOBER 2017

### REPORT OF THE CORPORATE DIRECTOR - OPERATIONAL AND PARTNERSHIP SERVICES

#### REVIEW THE TOWN & COMMUNITY COUNCILS' (TCCs) CHARTER

##### 1. Purpose of Report.

- 1.1 The purpose of this report is to provide an update on the review of the Town and Community Councils' (TCCs) Charter and advise the Forum of the plans to complete the review.

##### 2. Connection to Corporate Improvement Objectives/Other Corporate Priorities

- 2.1 The Charter will provide the opportunity to assist in the achievement of all of the following Corporate Priorities:

1. **Supporting a successful economy** – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. **Helping people to be more self-reliant** – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. **Smarter use of resources** – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

##### 3. Background.

- 3.1 At the Town & Community Council Forum meeting on 18th July 2016, the Mayors and Chairpersons of each of the Town & Community Councils were invited to sign the new [TCC Charter](#) at the official signing ceremony held in the Council Chamber.
- 3.2 The updated Charter include the requirement to undertake a review of the Charter annually. At its meeting on 10 July 2017 the TCC Forum approved the establishment of a working group to undertake a review of the charter and report back to the Forum with their recommendations.
- 3.3 The TCC Charter Working Group met on 4 September to begin its review.

##### 4. Current situation / proposal.

- 4.1 The initial meeting of the Working Group identified a number of changes that were

needed to update the Charter. These included:

- a. the introduction required updating following the elections in 2017
- b. The Community Strategy has now been replaced by the requirements of the [Wellbeing of Future Generations \(Wales\) Act 2015](#) and the relevant sections of the charter needed to be updated
- c. The section relating to the Action Plan required revision to ensure that it complies with current practice
- d. The references required updating to reflect current legislation

4.2 Further proposals were made to update the Charter document but it was agreed that the charter would be circulated to all Town and Community Councils for consultation and comments by 1 December 2017.

4.3 It was agreed that the responses would be collated and the Working Group would be reconvened on 14 December at 2:00pm to consider any proposals that were made before making its recommendations to the Forum.

4.4 It was anticipated that the review would be completed in early January and the recommendations of the Working Group be presented to the Forum at its meeting on 29 Jan 2018.

#### 4.5 Membership of the Working Group

4.5.1 Since the meeting of the TCC Forum in July the membership of the Forum has been revised and two members of the Working Group are now no longer members of the TCC Forum. Councillors T Giffard and A Hussain have been replaced and therefore replacement representatives from BCBC are sought.

### **5. Effect Upon Policy Framework & Procedure Rules.**

5.1 There is no impact on the Council's policy framework or procedure rules.

### **6. Equality Impact Assessment**

6.1 There are no equality implications arising from this report.

### **7. Financial Implications.**

7.1 There are no financial implications arising directly from this report.

### **8. Recommendation.**

8.1 It is recommended that the Town & Community Council Forum:

- a. Note the report and proposals for the completion of the review of the Charter.
- b. Seek two nominations from the Bridgend County Borough Council members to the Working Group and appoint them accordingly

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**Corporate Director Operational and Partnership Services**  
**10 October 2017**

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**Background documents** – None